



Erasmus+ Programme, Key Action 2, Capacity Building in Higher Education

Project number: 598652-EPP-1-2018-1-BG-EPPKA2-CBHE-JP (2018-3860-001-001)

Project title: Furthering International Relations Capacities and Intercultural Engagement to Nurture Campus Diversity and to Support Internationalisation at Home (FRIENDS)

PRINCE OF SONGKLA UNIVERSITY

Hat Yai Campus

Kanjanavanich Rd., Kor Hong District, Hat Yai, Songkhla 90110 Thailand

Tel. (066) 74-446824 Fax: (066) 74-446825

INVITATION TO TENDER (EXTENDED)

TO: Whom it may concern

Date of tender announcement: **October 7, 2019**

Prince of Songkla University (PSU) is calling for tenders for the tendering procedure **“Equipment purchasing for the purposes of Erasmus+ project FRIENDS at PSU”** with the following details:

Subject:	Equipment purchasing for the purposes of Erasmus+ project FRIENDS at PSU
Scope of Work	Purchasing of computers, laptops, software, projectors, cameras, TVs, etc.
Estimated equipment value (VAT excluded):	10.280.37 EUR / 385.544.71 THB¹
VAT (7%):	719.63 EUR / 26.988.28 THB
Estimated total contract value (VAT included):	Total amount (for all the equipment as a lot): 11.000 EUR/ 412.533 THB¹
Source of Funding:	Erasmus+ Programme for Capacity Building in Higher Education, Project “Furthering International Relations Capacities and Intercultural Engagement to Nurture Campus Diversity and to Support Internationalisation at Home” (FRIENDS), project number 598652-EPP-1-2018-1-BG-EPPKA2-CBHE-JP (2018-3860-001-001).

The full set of tender documentation is **available for download** on the PSU **web-site: www.en.psu.ac.th**

¹ 1 EUR = 37.503 THB



Please, quote your BEST PRICE on the item/s listed in the **Tender specification** stating the **shortest time of delivery** and submit your quotation duly signed by you or your authorized representative. Insert your duly accomplished quotation on the envelope and seal the envelope as directed.

SUBMIT your sealed quotation **on or before 4.30 pm October 31, 2019 to the following address:**

HEAD OF PROCUREMENT OFFICE
Procurement Office
Prince of Songkla University – Hat Yai Campus
15 Karnjanavanich Rd., Kor Hong, Hat Yai,
Songkhla

Contact person in PSU regarding the tender procedure:

Ms. Jeeranan Nillawong
PSU staff for FRIENDS Project
jeeranan.n@psu.ac.th
(074) 446-824

1. Requirement to Tenders:

- a. Tenderers must possess:
- 1) a valid Thai Business Permit
 - 2) If a Corporation – SEC Registration, Articles of Incorporation & By-Laws
 - 3) If Single Proprietorship – DTI Registration & Owner's Identification (government issued)

Please be advised that in the event that your quotation will be selected as the one offering the "best value for money" (winning offer) and you are declared as the Responsive Supplier, said item/s will be awarded to you subject to submission of the documentary proofs listed above.

- b. the company concerned and its management are not under the supervision of a court, are not bankrupt, their business activities are not being stopped and / or the directors acting for and on behalf of the company are not undergoing criminal sanctions;
- c. have similar work experience (computer procurement or equipment / electronic equipment procurement);

2. Implementation:

A Notice of Award will be issued and the Contract for delivery will be signed followed by a Purchase Order to the winning bidder.

Deadline for delivery of ALL equipment (PSU Hat Yai Campus): 20 December 2019 at the latest.



Delivery addresses:

Prince of Songkla University, 15 Karnjanavanich Rd., Kor Hong, Hat Yai, Songkhla

3. Procurement Schedule:

No	Activity	Date	Time
a.	Tender Announcement	7 Oct 2019	NA
b.	Tender Submission /period during which documentation will be available on-line/	7-31 Oct 2019	NA
c.	Deadline of submission of offers	31 Oct 2019	4.30 pm
d.	Date/s of opening of the offers from the Evaluation Committee	4 Nov 2019	NA
e.	Evaluation period (needed to the Tender Committee)	4-5 Nov 2019	NA
f.	Deadline for selection of the winning offer	6 Nov 2019	NA
g.	Announcement of the winning supplier	8 Nov 2019	NA
h.	Deadline for signing a contract with the selected supplier	15 Nov 2019	NA
i.	Delivery of items (at the latest)	20 Dec 2019	NA

4. The following procurement documents can be downloaded through the University's website:

- (1) Tender Specifications (Annex 1)
- (2) Tender Submission Form - template (Annex 2)
- (3) Tenderer's Declaration/s - template (Annex 3)
- (4) Tender Award Criteria (Annex 4)
- (5) Contract for delivery - template (Annex 5)

PSU Purchasing Committee

Hat Yai city, Thailand, 7 October 2019